

SUNNINGWELL PARISH COUNCIL

MINUTES of the PARISH COUNCIL MEETING held on Monday 27 March 2017 at BAYWORTH Chapel Hall

Present:

Councillors

James Greenman, Colin Weyer, Paul Wooldridge, Elizabeth Bennett,
Mike Wykes, Andrew Veal and Oliver Isaacs

In attendance:

Mike Woodward, David Shorten, Colin Thomas and Rachel Willis
Brian Rixon (Clerk)

33/17 Questions and comments from visiting councillors and members of the public

Mike Woodward reported that the family of Charles Frost is keen to install a bench in his memory on the village green or the cricket field. Mike said that Charles regularly watched the cricket and perhaps a bench near his garden boundary would be the best location. The Parish Council supported that idea.

Colin Thomas asked if the clerk had forwarded the two documents about the upcoming public meeting in the village hall to discuss the Vale Local Plan Part 2. The clerk confirmed that all councillors had been sent a copy of SPADE's briefing on the plan, together with the Vale's document on the Preferred Options Consultation. In discussion five councillors indicated they would attend the meeting and Colin Thomas said it would be a great help if they all read the two documents before the meeting.

David Shorten expressed concern over the Council's approach to having a new lease for the village hall which is owned by the Parish Council but managed by the Village Hall Management Committee that David chairs. Further explanations were given by both sides and a way forward was agreed.

Rachel Willis presented a quote she had kindly sought for renewing the footpath on Bayworth Triangle. On a separate issue, Rachel is now the booking clerk for Sunningwell Village Hall.

34/17 Apologies for absence.

County Councillor Bob Johnston
District Councillors Debby Hallett and Emily Smith

35/17 Declarations of members' interests in respect of any item.

Mike Wykes in matters relating to the Village Hall Management Committee.

36/17 To approve the Minutes of the Parish Council held on 27 February 2017.

The minutes had been sent to all councillors for approval some days prior to the meeting. A late amendment during the council meeting meant that the minutes could not be approved and signed. They will be re-presented at the April council meeting

SUNNINGWELL PARISH COUNCIL

37/17 To consider any Matters Arising from the minutes of 27 February.

No matters were raised but Cllr Oliver Isaacs commented that this item should not normally appear on an agenda as no decision can be made if a matter is not formally on the agenda.

On seeing the draft minutes of the last meeting, during the days before a council meeting, Councillors should ask for any matter of concern to be added to the next agenda as a separate item so that it may be discussed and a decision made.

38/17 Annual Parish Meeting

It was re-confirmed that the Annual Parish Meeting will be held on Monday 15th May at Bayworth Chapel Hall from 7 p.m. and followed by the Annual Meeting of the Parish Council.

The clerk will send out a draft notice for the council to consider and amend prior to displaying it on the notice boards and website, and distributing it by email.

ACTION Clerk

The refreshments arrangements will be made at the April meeting.

39/17 Village green purchase

The Parish Council re-confirmed the plan to now purchase the village hall in the name of Sunningwell Parish Council rather than a trust (due to HMRC's rejection of the proposed trust's aims) and for the Parish Council to meet any shortfall in funding.

The Trust was disbanded and the clerk will transfer funds from the Trust bank account to the Parish Council's bank account and then close the Trust account.

ACTION Clerk

Bob Evans has agreed to act as curator of the village green.

40/17 Village Green Fete 24 June

This will be discussed at the April council meeting.

41/17 Neighbourhood Plan

Cllr James Greenman reported that he has received no response from his Sunningwell Scene article on developing a Neighbourhood Plan. James will check if Community First Oxford can offer advice on "priming the pump" to move this process forward. From previous meetings with CFO we have a costed proposal on file. **ACTION Cllr James Greenman**

Cllr Colin Weyer will give James the responses from his Neighbourhood Plan meetings.

ACTION Cllr Colin Weyer

42/17 Village Hall Lease and repair grant.

David Shorten's attendance at the council meeting resulted in a very positive debate and agreement that the Heads of Terms for a new lease will be progressed quickly. The council will then pay the £2156 outstanding grant for the ceiling repairs.

ACTION Cllr Paul Wooldridge

43/17 Clerk's annual salary review.

The clerk's contract of employment includes a clause to move the salary to the next band each year and the council agreed the band from 1st April will be NJC Scale 26. This will result in an increase of £24 per month before tax.

SUNNINGWELL PARISH COUNCIL

44/17

Planning Applications

P16/V0018/DA Bayworth Park

Cllr Oliver Isaacs confirmed a submission relating to the further Enforcement Notice Appeal has been sent to the Secretary of State under ref APP/V3120/C/16/3166125.

P17/V0695/HH 17 Brumcombe Lane

Two storey rear extension.

Cllr Elizabeth Bennett will review the application in time for the 7 Apr deadline

ACTION Cllr Elizabeth Bennett

P17/V0264/FUL Yatsden House

A wooden out building to store garden machinery and equipment.

Cllr Elizabeth Bennett will review the application and report by the 14th April deadline.

ACTION Cllr Elizabeth Bennett

45/17

Accounts for payment.

Bank transfer	Clerk	Mar Salary and Office Expenditure	520.12
Bank transfer	HMRC	Mar PAYE	105.20
Bank transfer	Oxford Green Belt	Annual subscription	15.00
Bank transfer	Bayworth Baptist Chapel	Feb hall hire	24.00
Bank transfer	Community First Oxford	Annual subscription	55.00
Bank transfer	Mark McCracken	Clearing ditch	160.00
Bank transfer	Sunningwell Scene	Grant for Easter edition	200.00

46/17

Any other business.

No reply has been received from our letter to Nicola Blackwood MP on 1st February. The clerk was asked to write again.

ACTION Clerk

Bayworth triangle path. Rachel Willis presented an estimate from Redlime Ltd to install a new macadam path at a cost of £6,350 plus vat. The council expressed its thanks but before deciding to go ahead agreed that Rachel would seek a comparative quote from a second supplier.

ACTION Cllr Paul Wooldridge

47/17

**The Next Parish Council Meeting will be on Monday 24 April 2017
at Bayworth Chapel Hall starting at 7.30pm**

The Chair closed the March meeting at 9:40 p.m.